



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application

[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Zeals Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Hard surface playground for Leaping Frogs Pre School and After School and Holiday Clubs		
What is your project about and what does it aim to achieve?	The Aim of this Project is to provide a hard surface playground and soft bond rubber mulch safe area for the preschool and clubs at a cost of £11,800 (with matched funding), which will enhance the benefit of the site for many community uses, well into the future, as well as facilitating the Leaping Frogs use of the site immediately.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Zeals PC lease on a redundant A303 picnic site has become an eyesore. Leaping Frogs required a site with outside playing facilities for their preschool, holiday and after school clubs. Leaping Frogs are registering as a CIC 8116408 and a Charity 1095968.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Zeals and Upper Stour Parish		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>

Where will your project take place?	Zeals Amenity (Old A303 picnic) Site	
When will your project take place?	August 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>The Parish Council has been seeking, for the last six years since they obtained a 125 year lease from WCC, a tenant which would fulfill the WCC Lease as a Community Benefit, which did not alter the visual amenity and would play a role to the benefit of the young in the village of Zeals and the surrounding communities.</p> <p>Whitesheet Primary School Zeals has wholeheartedly welcomed the Leaping Frogs pre school and as the hours of opening are planned for 8am to 8pm, including after school clubs, there is resounding local support from young parents. The plans for Holiday clubs has been welcomed by Zeals Youth Club and plans to use Zeals Green Pastures sports fields have been discussed.</p>	
How many people will benefit from your project?	likely to be over 100	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Providing education and leisure facilities for the community Pages 15 and 16 paras 58,59,60,61,	
Any other information about your project. (Limited to a 1000 characters)		
The intention for the playground area is that it should be available for the pre school but also the after school and holiday clubs for children for years 1 -12 and will be marked up for net ball with the provision of other sports markings and facilities as required.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Infrastructure Funding is essentially start up money and the ongoing running of the site will be the role of the Community Interest Company - Leaping Frogs

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We believe that the success of Leaping Frogs will be measured in the number of children using the new facilities as they grow.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Zeals Parish Council R2 Funding

5900

5900

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2011/12	Month: Mar	Year: 12
A - Total income:	£15833.57	
B - Minus total expenditure:	£15946.75	
Surplus/deficit for year: (A minus B)	£113.08	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£5994.65	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Tarmac 420 sqm	£4,099	Own fundraising/reserves		£
Marking Sports area	£450			£
Safety Surface 120 sqm	£5,160	Parish/town council	c	£5,900
Edging Strip 50m	£300			£
Road Marking 1m wide	£850	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£10,859	Total Project Income		£5,900
Total project income B		£5,900		
Total project expenditure A		£10,859		
Project shortfall A – B		£4,959		
Grant sought from Wiltshire Council Area Board		£4,959		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) 06/06/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/07/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))